



**Application for Renewal of Individual Factory Certification**

**1. For which level of Factory Certification do you wish to be assessed?**

Certified Technician / Advanced Technician / Advanced Insight Technician

**2. Type of re-assessment:** Web-based / Face to Face

(Web-based is only available for those who have expired within the last 12 months)

**3. Certification ID No.** \_\_\_\_\_ **Expiry Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**4. Personal Details:**

Surname: \_\_\_\_\_ First Names: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_

Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Telephone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**5. Company Details:**

Co. Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_

Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

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**inner range** Pty Ltd

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[http:// www.innerrange.com.au](http://www.innerrange.com.au)

**6. Face to Face Assessment Only**

Nominated Assessment Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Nominated State: \_\_\_\_\_

See <https://secure.innerrange.com/training/picklist2.cfm> for dates

**7. Assessment Details and Fees**

If completing your recertification by the web-based assessment, your login name and password will be emailed to you once this form and fees are received by Inner Range. All components of the assessments are to be returned to Inner Range within 2 weeks of your login details being sent to you. A due date will be provided on your confirmation email.

Web-based recertification assessments can only be attempted once. The assessment program will allow for your answers to be saved without submitting. Should you not successfully complete the recertification assessment; a face to face assessment will be required. Additional costs will be involved.

If completing the web-based, you will require access to the following programs:

**Certified Technician:** Insight Lite (Can be downloaded from the Internet at no charge) OR Insight Professional.

**Advanced Technician:** Insight Lite (Can be downloaded from the Internet at no charge) OR Insight Professional.

**Advanced Insight:** Technician: Insight Professional.

If completing the face to face assessment, you will be required to bring a laptop with Insight already installed. All face to face assessments will be held at your local CSD Branch.

Computer Based Assessment is A\$85.00 Inc GST (Can only be attempted once)

Face to Face Assessment is A\$200.00 Inc GST (Can be attempted as often as required at \$200 per attempt)

**8. Payment**

Send Invoice To:       Student       Company

Please choose one of the following methods of payment:

Please charge to the value of AU\$77.27, being payment in full for consideration of this application for assessment for renewal of factory certification to my Security Merchants Account.

Please debit my Credit Card to the value of AU\$77.27, being payment in full for consideration of this application for assessment for renewal of factory certification.

Credit Card Type:      Visa / Mastercard / Bankcard

Card Number:      \_\_\_\_\_

Expiry Date:      \_\_\_\_\_ / \_\_\_\_\_

Name on Card:      \_\_\_\_\_

Signature of Card holder:      \_\_\_\_\_

**9. Declaration:**

I hereby declare the information contained herein to be true and correct.

Signature:      \_\_\_\_\_      Date:      \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**When you have completed this form, please return it to your closest Security Merchants office.**

If paying by Credit Card, forward to Inner Range

**Factory Certification  
Inner Range Pty Ltd  
1 Millennium Court  
Knoxfield  
Victoria 3180  
Australia.**

**Fax:      +61 3 9753 3499  
Email:    training@innerrange.com**